

Role Profile: Games and PE Teacher (including rugby and football specialism)

Purpose

The Games and PE Teacher will be part of a dedicated and hardworking team that is committed to high quality teaching and learning inside the classroom and on the sports field. Sport at St Margaret's balances competition with an inclusive approach and the pupils are bright, enthusiastic, hardworking and a pleasure to teach. A whole-hearted commitment to the sporting, academic and extra-curricular life of the School is an expectation.

Key Accountabilities

Teaching

- Planning, preparing and delivering innovative and engaging lessons in Sport, PE, Games and classroom subjects (core or non-core, depending on post-holder's strengths)
- Specialism to include coaching rugby, football, cricket and athletics
- Contributing to swimming coaching
- Leading lunch time and before school team practices including a very popular morning cross country club. Delivering after-school sports clubs
- Organising and delivering 1:1 peri sports lessons
- Assessing, recording and reporting on pupil development, progress and attainment
- Providing guidance and advice to pupils on educational matters
- Communicating and consulting with parents in a proactive and professional manner
- Overseeing preparation of sports teams for rugby, football etc
- Leading teams at home and away fixtures and tournaments (some of which may be at the weekend and some distance from school)
- Participating in meetings as required
- Knowledge of requirements of independent school sports scholarships and ability to coach pupils to the appropriate level

Pastoral

- Supervision of changing rooms
- Fully responsible for the pastoral welfare of pupils under care, both at school and when off site
- Accompanying pupils on trips away from school, some of which may be residential
- Promoting the general progress and wellbeing of any individual or groups of pupils assigned to you

Assessment and reporting

- Maintaining accurate and detailed records of pupil progress and attainment
- Completing reports and references on individual or groups as required
- Attend parents' evenings

Appraisal

- Participating in a robust performance management programme.

Further learning and development

- Consistently reviewing teaching methods and programmes of study to accommodate developments in education
- Actively engaging in your own professional development in line with mentoring from members of the Leadership Team.

Educational Methods

- Working with the Head, Deputy Head, subject co-ordinators and other teachers on the preparation and development of schemes of work, teaching materials, methods of teaching and assessment

Staff meetings

- Participating in meetings which relate to the welfare and education of pupils and the effective running of the School.
- Assisting at school concerts, fetes, plays and other events as required.

Administration

- Liaising with other schools and other members of the Sports Department to set up a comprehensive fixture list for each term
- Accurate and prompt communication of fixture details and team selection to staff and parents
- Working within the Sports Department to organise and run Sports Day
- Participating in administrative and organisational tasks required to ensure effective deliver of curriculum and pastoral care
- Undertaking supervision duties as required

Management

- Developing the skills of staff who also teach Games and meeting training needs as required
- Managing the development of the curriculum in liaison with the Head, Deputy Head, Heads of Departments and external bodies or agencies as appropriate
- Collating, auditing and updating departmental documentation and policies as required
- Contributing towards the development and implementation of the School Development and Improvement Plans

Principal Working Relationships

Other members of the Sports Department, Heads of Department, Deputy Head, Head

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and pupil/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

Person Specification

	Essential	Desirable
Skills	<ul style="list-style-type: none"> • A proven outstanding teacher or coach • Excellent people skills and the ability to communicate effectively and empathetically with parents. 	
Qualifications	<ul style="list-style-type: none"> • Qualified Teacher Status or appropriate level of experience and certification 	<ul style="list-style-type: none"> • Driving licence and willingness to drive school 8 seater car • Willingness to undertake first aid training as required
Experience	<ul style="list-style-type: none"> • Experience in teaching PE, games and classroom subjects 	
Other	<ul style="list-style-type: none"> • Well organised, creative and innovative • A willingness to become involved in the wider life of the School 	

Key Stakeholders:

Internal:

- Headteacher, LT members, other members of the Sports Department and school staff

External:

- Parents, sports staff from other schools

Signed: Name (print):

Date: