

# St Margaret's Preparatory School

## Role Profile: Key Stage 1 Teacher

### Purpose

To ensure the effective teaching of all pupils, helping them to develop both inside and outside the classroom.

Support the policies and aims of the school and ensure the good social, emotional and physical development of every child.

To have an overview of the curriculum in KS1

Teach all areas of the National Curriculum.

### Key Accountabilities (6-8 max)

- To have a secure knowledge and understanding of the concepts and skills in the National Curriculum, prepare and maintain schemes of work, teach agreed lessons and produce teaching resources, set homework, mark work, complete assessments and pupil monitoring and tracking in line with school practice and policies.
- To promote, at all times, the safeguarding of children and keep themselves up to date with current practice. To keep up to date with school and Cognita policies and initiatives. Promoting and encouraging diversity and equality in the workplace.
- To make the designated teacher for child protection aware of any concerns regarding the welfare of any pupil at the school.
- To promote and maintain a purposeful, productive learning environment, prepare and deliver a programme of work suited to meet the needs of the assigned teaching groups, in line with the schemes of work and relevant National Curriculum requirements.
- To work with other staff, to co-ordinate schemes of work and to give and receive assessment data for pupils moving up the school. To keep records of teaching and of individual pupils' progress and development
- To prepare reports and attend parents' evenings and attend staff meetings as required. To liaise with parents (in consultation with the Head) regarding pupil learning issues.
- To carry out any additional responsibility negotiated with the Head.
- To role model exemplary professional conduct within the staff team.

### Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

## Person Specification

	Essential	Desirable
<b>Qualifications</b>	<p>Graduate with teaching qualification</p> <p>Knowledge and understanding of current issues in the National Curriculum</p>	
<b>Skills</b>	<p>Ability to work as a team member and to form good working relationships with colleagues</p> <p>Approachable, can form positive relationships with students, colleagues and members of the community.</p> <p>Good organisational skills.</p> <p>Good communication and listening skills.</p> <p>Evidence of good classroom practice and excellent teaching.</p> <p>Evidence of successful teaching to a range of abilities.</p> <p>Ability to meet deadlines and show good attention to detail.</p> <p>Ability to undertake tasks related to monitoring and evaluation.</p> <p>Commitment and ability to work with colleagues to improve classroom effectiveness and raise achievement</p> <p>Ability to manage students firmly, fairly and effectively.</p>	<p>Competent user of ICT or willing to develop</p>
<b>Experience</b>	<p>NQT or Qualified Teacher Status</p> <p>Ability to teach KS1</p>	

<b>Other</b>	<p>Enthusiastic. Positive and determined</p> <p>Well-motivated, reliable and able to demonstrate integrity.</p>	
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## Key Stakeholders:

**Internal**  
**External**

**Teachers, students, colleagues**  
**Parents and external agents**

**Signed:** ..... **Name (print):** .....

**Date:** .....